



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF NATIONAL DEFENSE  
**NATIONAL DEFENSE COLLEGE OF THE PHILIPPINES**  
Camp General Emilio Aguinaldo, Quezon City

## NOTICE TO PROCEED

**MS ELLAMAY M TECSON**

Sales Specialist  
Microgenesis Business Systems  
Unit 1202 Paragon Plaza Condominium 162  
EDSA cor Reliance Street  
Mandaluyong City

Dear **Ms Tecson**:

The attached Contract Agreement having been approved, notice is hereby given to Microgenesis Business Systems that delivery may commence on the Procurement of Document Barcoding Tracking System (Supply, Delivery, Installation and Testing of Hardware and Software), NDCP Website Development and Procurement of IT (UPS, Printer, Scanner) Equipment for the National Defense College of the Philippines effective on \_\_\_\_\_.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing all copies in the space provided below. Keep one copy and return the other copies to the National Defense College of the Philippines, Camp General Emilio Aguinaldo, Quezon City.

Very truly yours,

  
**ARCHIMEDESH VIAJE, PhD, MNSA, CESE**  
President

I acknowledge receipt of this Notice on 5-31-21

Name of Bidder/Representative: ARMANDA CASTOY JR

Authorized Signature: 