



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF NATIONAL DEFENSE  
**NATIONAL DEFENSE COLLEGE OF THE PHILIPPINES**  
Camp General Emilio Aguinaldo, Quezon City

## NOTICE TO PROCEED

**MR. BENIGNO RAMIREZ**  
President/CEO  
Doña Alejandra, Incorporated  
G/F ESNA Building, #30 Timog Avenue  
Quezon City

Dear **Mr Ramirez**:

The attached Contract Agreement having been approved, notice is hereby given to Doña Alejandra, Incorporated that work may commence on the Procurement of Human Resource Management System of the National Defense College of the Philippines effective on \_\_\_\_\_.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing all copies in the space provided below. Keep one copy and return the other copies to the National Defense College of the Philippines, Camp General Emilio Aguinaldo, Quezon City.

Very truly yours,

**ARCHIMEDES H VIAJE, PhD, MNSA, CESE**  
President

I acknowledge receipt of this Notice on 12-29-20

Name of Bidder/Representative: Eugene C. Hizon Jr

Authorized Signature: \_\_\_\_\_