



**INTER-AGENCY TASK FORCE ON THE HARMONIZATION OF
NATIONAL GOVERNMENT PERFORMANCE MONITORING, INFORMATION AND REPORTING SYSTEMS**
(Administrative Order No. 25 S. 2011)

April 17, 2020

BGEN ARCHIMEDES H. VIAJE, AFP (RET)

President
National Defense College of the Philippines
Arturo Enrile Ave, Quezon City

ATTENTION: Mr. Rostum J. Bautista, MNSA
PBB Focal Person

Dear President Viaje:

We are pleased to inform you that the **National Defense College of the Philippines (NDCP)** is **ELIGIBLE** for the grant of Performance-Based Bonus (PBB) for Fiscal Year 2018. However, considering that NDCP is **partially compliant to the PhilGEPS Posting requirement**, the unit/person(s) responsible for failing to update/post requirements in PhilGEPS should be **isolated and excluded** from the FY 2018 PBB ranking. The summary of the final IATF assessment result is attached.

To complete the PBB process, may we remind your office to publish the **FY 2018 Agency Scorecard** in your website or official publication. Please coordinate with the AO 25 Technical Secretariat for the finalization of the said report cards.

Furthermore, please be advised that the evaluation of agency accomplishments for FY 2019 shall be tightened in accordance with the review of your Agency's report on Streamlining and Process Improvement of Critical Services. Additionally, agencies are encouraged to continue efforts in accelerating procurement and timely utilization of approved budgets to properly support their operations and delivery of high-quality services.

Thank you very much for your usual support.

Sincerely yours,

LAURA B. PASCUA

Undersecretary, Department of Budget and Management
and Chair, AO25 Technical Working Group



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National Defense College of the Philippines (NDCP)	
Eligibility Requirements	Final Assessment
2018 Good Governance Conditions	
1. Transparency Seal	<ul style="list-style-type: none"> Compliant
2. PhilGEPS Posting	<ul style="list-style-type: none"> Partially compliant per PhilGEPS report dated 5/15/2019 <ul style="list-style-type: none"> The justifications for 11 transactions were submitted by NDCP beyond the January 31, 2019 deadline.
3. Citizen's Charter (ARTA)	<ul style="list-style-type: none"> Compliant
2018 Physical Target	
4. Streamlining and Process Improvement of Agency Services	<ul style="list-style-type: none"> Met the streamlining and process improvement requirement for FY 2018 PBB. <ul style="list-style-type: none"> NDCP reported streamlining efforts for four (4) critical services as declared in its Citizen's Charter. <ol style="list-style-type: none"> Processing of Application Conduct of MNSA Program Issuance of Clearance Issuance of Transcript of Records (TOR)/Diploma NDCP reported that the number of steps, number of required documents, turnaround time, and the number of signature is already minimum and necessary to ensure quality service. NDCP is encouraged to implement strategies to improve customer experience. The AO25 Composite Team also observed that the number of steps reported in its Modified Forms A and A1 included the action of the processor. For succeeding PBB cycles, NDCP should take into consideration the perspective of the client in accomplishing the forms. NDCP is encouraged to continuously update its Citizen's Charter in order to reflect necessary revisions and changes made to their services. This will help maintain or improve the delivery of their services to their clients, as well as to effectively perform its mandates.



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2018 STO and GASS Requirements	
5. QMS Requirement	<ul style="list-style-type: none"> Compliant
6. Submission of FY 2018 APP non-CSE	<ul style="list-style-type: none"> Compliant
7. Submission of Indicative FY 2019 APP non-CSE	<ul style="list-style-type: none"> Compliant
8. Submission of FY 2019 APP-CSE	<ul style="list-style-type: none"> Compliant
9. Undertaking of Early Procurement for at least 50% of goods and services	<ul style="list-style-type: none"> Compliant
10. Submission of FY 2017 APCPI	<ul style="list-style-type: none"> Compliant
11. Submission of Financial Reports	<ul style="list-style-type: none"> Compliant
12. Compliance with at least 30% of Prior Years' Audit Recommendations	<ul style="list-style-type: none"> Compliant
13. Submission of Budget and Financial Accountability Reports (BFARs)	<ul style="list-style-type: none"> Failed to comply with the BFAR requirement per DBM BMB-D reports dated 9/18/2019 and 11/05/2019. DBM BMB-D considered the delay in the submission of BFARs to be beyond the control of the agency as this was due to technical issues of the said system.
14. Budget Utilization Rate (BUR)	<ul style="list-style-type: none"> NDCP met the 100% target for Obligations and Disbursements BUR under GASS as per DBM BMB-D report dated 11/05/2019
2018 Other Cross-Cutting Requirements	
15. Posting of Agency Review and Compliance Procedure of Statement and Financial Disclosure	<ul style="list-style-type: none"> Compliant
16. FOI Manual	<ul style="list-style-type: none"> Compliant
17. Posting of Agency's System of Ranking Delivery Units	<ul style="list-style-type: none"> Compliant
OVERALL ASSESSMENT	<ul style="list-style-type: none"> Based on the results of validation, NDCP is eligible for the grant of FY 2018 PBB. However, since NDCP is partially compliant to PhilGEPs, the unit/person(s) responsible for failing to update/post requirements in PhilGEPs, should be isolated and excluded from the FY 2018 PBB ranking.