# Monthly Report of Disbursements

**For the Month of March 2013**

**In Pasos**

**Bar No. 6**

### Particulars

<table>
<thead>
<tr>
<th>Particulars</th>
<th>Current Year Budget</th>
<th>Prior Year's Budget</th>
<th>Prior Year's Obligations</th>
<th>Trust Liabilities</th>
<th>Others</th>
<th>TOTAL</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(a)</td>
<td>(b)</td>
<td>(c)</td>
<td>(d)</td>
<td>(e)</td>
<td>(f)</td>
<td>(g)</td>
</tr>
<tr>
<td>Notice of Cash Allocation</td>
<td>1,464,491.11</td>
<td>1,571,916.54</td>
<td>3,030,497.73</td>
<td>1,452,308.70</td>
<td>1,452,308.70</td>
<td>-</td>
<td>-</td>
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<tr>
<td>on checks issued</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Advance to pg account</td>
<td>214,967.93</td>
<td>46,509.81</td>
<td>261,507.79</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Advances to State agency</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Cash Disbursement Orders</td>
<td>1,679,458.14</td>
<td>1,618,426.45</td>
<td>3,207,955.62</td>
<td>1,525,069.95</td>
<td>1,525,069.95</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Cash Disbursement Authority</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>1,679,458.14</td>
<td>1,618,426.45</td>
<td>3,207,955.62</td>
<td>1,525,069.95</td>
<td>1,525,069.95</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

### Definitions

- **Notice of Cash Allocation**: Notified through the system and signed by the appropriate authorities.
- **Advance to pg account**: Received from the Ministry of Finance.
- **Cash Disbursement Orders**: Issued to the concerned state agencies.
- **Cash Disbursement Authority**: Authorized by the Ministry of Finance.

### Instructions

1. The Monthly Report of Disbursements (MRD) is to be submitted to the Summary List of Checks and Cancelled to reflect all the authorized disbursements of the agency/CU for the month.

2. The total amount of disbursements by item shall be indicated in the report. This figure shall be equal to the total amount of disbursements approved during the month for that particular item.

3. The report shall be submitted to the office of the head of the agency/CU and copied to the Office of the OMB Officer-in-Charge and the Office of the OMB Officer-in-Charge.

4. The report shall be submitted by the last day of the month following the month covered by the report.

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**Certified Correct by:**

ASUNCION C. MANGALICOM
Accountant I

**Approved by:**

FERMIN DE LEON JR, PHD, MNSA
President, NOCP

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