### Monthly Report of Disbursements for the Month of July 2013

#### In Pesos

<table>
<thead>
<tr>
<th>PARTICULARS</th>
<th>CURRENT YEAR BUDGET</th>
<th>PRIOR YEARS BUDGET</th>
<th>PRIOR YEARS' OBLIGATIONS</th>
<th>TRUST LIABILITIES</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>PS W/DS CO TOTAL</td>
<td>PS W/DS CO TOTAL</td>
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<td>PS W/DS CO TOTAL</td>
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<tr>
<td>(1)</td>
<td>(2)</td>
<td>(3)</td>
<td>(4)</td>
<td>(5)</td>
<td>(6)</td>
</tr>
<tr>
<td>NOTICE OF CASH ALLOCATION</td>
<td>2,119,234.49</td>
<td>2,161,534.74</td>
<td>4,280,054.19</td>
<td>105,196.33</td>
<td>105,903.83</td>
</tr>
<tr>
<td>ADVANCE TO DEBT ACCOUNT</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TAX REMITTANCE ADV/SG/SD</td>
<td>287,120.20</td>
<td>311,000.14</td>
<td>6,689.53</td>
<td>105,903.83</td>
<td></td>
</tr>
<tr>
<td>CASH DISBURSEMENT OR/NO</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NON-CASH PAYMENT AUTH/ST</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>2,369,354.69</td>
<td>2,472,534.74</td>
<td>4,948,743.60</td>
<td>111,885.83</td>
<td></td>
</tr>
</tbody>
</table>

**Approved By:**

FERMIN R. LEON JR., PHD, MNSA
President, ROOP

**Certified Correct By:**

ASUNCION C. MANALIAGOT
Accountant

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**INSTRUCTIONS**

1. This Monthly Report of Disbursements (MRD) is to be used in lieu of the Summary List of Checks and Cancellations shall reflect all the authorized disbursements of the agency/CU for the month.

The total monthly disbursements by allotment class shall be reflected in this report broken down as follows:

- Notes of Cash Allocation/Reissue of Transfer of Allocations received.
- NRE Checks issued for authorized disbursements charged against the current year and prior year's budget (agency regular requirements, PUP, Special Purpose Funds), as well as trust liabilities.
- Advance to Debt Account for authorizations or advances to the MOS-Service Banks to make direct credit payment to the internal creditors accounts included in the List of Due and Demandable to APs chargeable against the NROs of departments by the Direct Payment System for APs.
- Tax Remittance Advances for remittance of taxes withheld.
- Cash Disbursements: Cashing for authorized disbursements charged against income collected and retained by the foreign service posts of DFA and DOLE.
- Non-Cash Disbursement Authority for cost of goods and services paid directly by lending institutions to creditors of the agency implementing a foreign assisted project.

This report shall be submitted to CHRI on or before the 10th day following the month covered by the report.

2. Column 1 shall reflect the type of disbursement (Advance/Advance) and corresponding disbursements made during the month covered by the report.

3. Column 2 shall reflect the total disbursements for obligations/ expenditures incurred and charged against the current year's budget (i.e. allotments received during the year charged against the current year's budget, LUP and Special Purpose Funds, e.g. TINR). A column 3 shall reflect the total disbursements for obligations/expenditures incurred during the current year but charged against prior year's budget i.e. allotments received in the previous year which are suspended during the current year as well as allotments released during the current year chargeable against prior year’s budget (i.e. agency regular budget and SFPP).

4. Column 4 shall reflect the total disbursements for prior year’s obligations/expenditures included in the List of Not Yet Due and Demandable Obligations as of end of year of prior year.

5. Column 5 shall reflect the total disbursements for trust obligations covered by EO 338/DOF-OBST (Circular No. 1-67).

6. Column 6 shall reflect the total disbursements charged against Non-Cash Disbursement Authority received by the agency/CU.

7. Column 7 shall reflect the total of all types of disbursements by allotment class during the month covered by the report.

8. Column 8 shall reflect any additional information relevant to this report.